

PERSONAL INFORMATION / KNOW YOUR CUSTOMER (KYC) FORM

Basic Information of the Individual(Including of those who hold power of Attorney)

Tick (✓) the relevant Item / boxes අදාළ ස්ථානයේ අදාළ කොටුවේ (✓) ලකුණ යොදන්න. **ආදායම් ප්‍රවෘත්ති** සම්බන්ධ ප්‍රවෘත්ති (අදාළ) සටහන් කරන්න.

Name of Customer/
පාරිභෝගිකයාගේ නම
வாடிக்கையாளரின் பெயர்

<input type="checkbox"/> Sri Lanka/ ශ්‍රී ලාංකික இலங்கை	NIC/ ජ.න. අංකය அடையாள அட்டை இல	<input type="text"/>	Date of issue/ නිකුත් කල දිනය வழங்கப்பட்ட திகதி	<input type="text"/>
<input type="checkbox"/> Sri Lanka with Dual Citizenship/ ද්විත්ව පුරවැසිතාවය/கட்டாய வිபரங்கள்	PP No./ මගේ බලපත්‍ර අංකය கடவுச்சீட்டு	<input type="text"/>	Date of Expiry/ කල්පිරෙන දිනය முடிவடையும் திகதி	<input type="text"/>

Contact Details/ සම්බන්ධ විය හැකි ආකාරය /	Residence Tele/ නිවෙසේ දු.අ. E-mail/විද්‍යුත් තැපෑලේ	<input type="text"/>	Mobile No./ ජංගම දු.අ. <input type="text"/>
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Permanent Address
ස්ථිර ලිපිනය/
நிரந்தர முகவரி

Postal Address/ තැපෑලේ
ලිපිනය/அஞ்சல் முகவரி

Family Information / පවුලේ තොරතුරු / குடும்பத் தகவல்கள்

Married / විවාහක/
திருமணமானவர்

Single / අවිවාහක/
திருமணமாகாதவர்

Other (Specify) / වෙනත් (විස්තර කරන්න)
ஏனையவை (குறித்துரைக்கவும்)

Name of Spouse / Address / NIC
කාලාතුරුගේ නම/ලිපිනය/ජ.න. අංකය
வாழ்க்கைத்துணையின் பெயர் / முகவரி /
அடையாள அட்டை இலக்கம்

Employment Information / රැකියාවේ තොරතුරු / வேலைவாய்ப்புத்தகவல்

Employment Status රැකියාවේ ස්වභාවය வேலைவாய்ப்பு நிலைமை	Self employed ස්වයං රැකියා சுயதொழில்	Not currently employed දැනට සේවා නියුක්තව නොමැති தற்போது வேலையில்லை	Salaried වැටුප් ලබන சம்பளம் பெறுபவர்	Retired විශ්‍රාමික ஓய்வு பெற்றவர்
Occupation / Public Position held රැකියාව / තනතුරු தொழில் / பதவிநிலை	<input type="text"/>			
Name of the Employer / සේවා යෝජකයාගේ නම / தொழில் தருணர் பெயர்	<input type="text"/>			
Address of the Employer / සේවා යෝජකයාගේ ලිපිනය / தொழில் தருணர் முகவரி	<input type="text"/>			

Nature of Business / ව්‍යාපාරයේ ස්වභාවය / வியாபாரத்தின் தன்மை

Manufacturing / නිෂ්පාදන/ உற்பத்தி	Import / Export / ආනයන/අපනයන இறக்குமதி / ஏற்றுமதி	Gem & Jewellery / මණික් හා ස්වර්ණකරණ இரத்தினக்கல் மற்றும் ஆபரணம்
Transport / ප්‍රවාහන / போக்குவரத்து	Wholesale / තොග වෙළඳාම/ மொத்த வியாபாரம்	Real Estate / දේපල වෙළඳාම / அசைவற்ற ஆதனம்
Personal & Household Services / පුද්ගලික සහ නිවෙසේ/தனிப்பட்ட வீட்டுபாவனை	Professional Service Provider/ වෘත්තීය සේවා සැපයුම්/தொழில்சார் சேவை வழங்குநர்	Casino/Gambling/Night clubs කැසිනෝ/සුදු හල්/ரவு சமூප அலா களினோ/குதாட்டவிடுதி /இரவு விடுதி
Retail / கிடைக்கும் விலைமாதிரி / சிவ்வறை வியாபாரம்	Marketing & Advertising /අලෙවි හා ප්‍රචාරණ சந்தைப்படுத்தல் மற்றும் விளம்பரப்படுத்தல்	Finance/Insurance / මූල්‍ය/රක්ෂණ / நிதியளிப்பு / காப்பீடு
Construction / ඉදිකිරීම් / நிர்மாணப்பணி	Restaurants / ආපනශාලා / உணவு விடுதிகள்	Public Services / පොදු සේවා / பொதுச்சேவைகள்
Education / අධ්‍යාපන / கல்வி	Hotel/ Boarding house/ හෝටල්/ලැගුම්හල් / தங்குமிடம் விடுதி	Communications/ සන්නිවේදන / தொடர்பாடல்கள்
Agricultural, Forestry & Fishing/ කෘෂි, වන සහ මීදිර / விவசாயம், வனத்துறை மற்றும் மீன்பிடி	Legal/Audit/Consultation Services නීති/විගණන / சட்ட/கணக்காய்வு ஆலோசகர் சேவைகள்	Other(Specify)/ වෙනත්(විස්තර කරන්න) ஏனைய (குறித்துரைக்கவும்)

Client Nic No:

BSP Code :

OFFICE USE ONLY

KYC Risk Categorization Form

	Low - 1	1 Point	Medium - 2	2 Point	High -3	3 Point
Category 01	Student/House wife/Pensioner		Employee - appointments by Government		Non resident	
	Employee - Executive - Private		Private Limited Liability company		Politically exposed person (PEP)	
	Employee /non executive-Government		Business-proprietor/Partnership		NGOs	
	Government Institution		Lawyer & Accountant (Self Employed)		Virtual asset	
	Public Limited Liability company				Service Provider	
	Lawyer & Accountant Employed				(VASPS)	
	Club/Society / Association					
	Educational institution					
	Self Emoloyed professional					
	Self Emoloyed Business					
	Other (specify)		Other(Specify)		Other (Specify)	
Category 2	Professional / Family Use		Travel Agent		Dealer/Trader in Gem and Jewellery	
	Finance / Insurance companies		Importer & distributor of commercial goods			
	Dealer in Petroleum Products		Entrepot		Money changers/remitters	
	Professional Services		Exporter of local products		Buying and seiling of real estate	
	Dealer in brand new vehicles		Commisson Agent		Investing / Administering / Managing Public funds	
	Retail trader/Business		Wholesale trader		Restaurant/Bar/Casino/ Gambling house / Night club	
	Services Provider		Shipping airline and freight forwarding		Telephone/Communication Providers	
	Printers & Publishers		Construction Buildings/Roads			
	Marketing & Advertising		share & stock brokers		Importer / Dealer in second hand motor vehicle	
	Small / Medium work shop/repair					
	Nursing Homes/Health Care Centers					
	Manufacturing industry					
	Transport Operations					
	Social/Religious Activities					
Other (Specify)		Other (Specify)		Other (Specify)		
Category 3 - Turnover per month	Less than (Rs) 2,000,000/-		From (Rs) 2,000,000/- to (Rs) 5,000,000/-		Above (Rs) 5,000,000/-	

Customer was interviewed by softlogic Finance staff member at _____ & verified the KYC infomation is correct

State if the Applicant is a Politically Exposed person Yes No

If yes, Senior Management approval Required checked

Applicant Details have been Screened Under AML (CFT) Yes No

- Sanction list or any other alert list

Overall Risk Rating

1-3 low	
4-6 medium	
7-9 high	

Signature of Staff member

Date

Staff member's Name	
EMP No	

System Risk Updating
Branch Verification
<input type="text"/>
Head Office Verification
<input type="text"/>
<input type="text"/>