

PERSONAL INFORMATION / KNOW YOUR CUSTOMER (KYC) FORM					
Basic Information of the Individual(Including of those who hold power of Attorney)					
Tick (✓) the relevant Item / boxes අදාළ ස්ථානයේ අදාළ කොටුවේ (✓) ලකුණ යොදන්න தொடர்பான உருப்படி பெட்டிகளில் (டிக்க) செய்யவும்					
Name of Customer/ පාරිභෝගිකයාගේ නම வாடிக்கையாளரின் பெயர்					
☐ Sri Lankan/ ශ්‍රී ලාංකික இலங்கை	NIC/ ජ.න. අංකය அடையாள அட்டை இல		Date of issue/ නිකුත් කළ දිනය வழங்கப்பட்ட திகதி		
☐ Sri Lankan with Dual Citizenship /ද්විත්ව පුරවැසිතාවය / கட்டாய விபரங்கள்	PP No./මෙම බලපත්‍ර අංකය /கடவுச்சீட்டு		Date of Expiry/ කලින්පිරෙන දිනය முடிவடையும் திகதி		
Contact Details/ සම්බන්ධ විය හැකි ආකාරය/ தொடர்பு விபரங்கள்	Residence Tel /නිවෙස් දු.අ./ தொடர்பு விபரங்கள்			Mobile No./ ජංගම දු.අ. / தொலைபேசி இல	
		E-mail /විද්‍යුත් ලිපිනය / மின்னஞ்சல்			
Permanent Address ස්ථිර ලිපිනය/ நிரந்தர முகவரி					
Postal Address/ තැපෑලේ ලිපිනය/அஞ்சல் முகவரி					
Family Information / පවුලේ තොරතුරු / குடும்பத் தகவல்கள்					
Married / විවාහක/ திருமணமானவர்		☐		Single / අවිවාහක/ திருமணமாகாதவர்	
		☐		Other (Specify) / වෙනත් (විස්තර කරන්න) ஏனையவை (குறித்துரைக்கவும்)	
Name of Spouse / Address / NIC කාලාතුයාගේ නම/ලිපිනය/ජ.න. අංකය வாழ்க்கைத்துணையின் பெயர் / முகவரி / அடையாள அட்டை இலக்கம்					
Employment Information / රැකියාවේ තොරතුරු / வேலைவாய்ப்புத்தகவல்					
Employment Status රැකියාවේ ස්වභාවය வேலைவாய்ப்பு நிலைமை	Self employed ස්වයං රැකියා சுயதொழில்	☐	Not currently employed දැනට සේවා නියුක්තව නොමැති தற்போது வேலையில்லை	☐	Salaried වැටුප් ලබන சம்பளம் பெறுபவர்
					Retired විශ්‍රාමික ஓய்வு பெற்றவர்
Occupation / Public Position held රැකියාව / තනතුර தொழில் / பதவிநிலை					
Name of Employer / සේවා යෝජකයාගේ නම / தொழில் தருணர் பெயர்					
Address of Employer / සේවා යෝජකයාගේ ලිපිනය / தொழில் தருணர் முகவரி					
Nature of Business / ව්‍යාපාරයේ ස්වභාවය / வியாபாரத்தின் தன்மை					
☐ Agriculture/ කෘෂිකාර්මික/ விவசாயம்	☐ Manufacturing / නිෂ්පාදන/ உற்பத்தி	☐ Transport / ප්‍රවාහන / போக்குவரத்து			
☐ Construction / ඉදිකිරීම් / நிர்మాணம்	☐ New Economy - Technology / තාක්ෂණික புதிய பொருளாதாரம் - தொழில்நுட்பம்	☐ Other(Specify)/ වෙනත්(විස්තර කරන්න) ஏனையவை (விபரிக்குக)			
☐ Finance/Insurance / මුදල්/රක්ෂණ / நிதி / காப்புறுதி	☐ Tourism / සංචාරක/ உல்லாச பிரயாணம்				
☐ Infrastructure / යටිතල පහසුකම් / உள்கட்டமைப்பு	☐ Trades / වෙළඳාම/ வர்த்தகம்				

[illegible]

Client NIC No: BSP Code :

OFFICE USE ONLY

KYC Risk Categorization Form

	Low - 1	1 Point	Medium - 2	2 Point	High -3	3 Point
Category 01	Student/House wife/Pensioner		Employee - appointments by Government		Non resident	
Client Type	Employee - Executive - Private		Private Limited Liability company		Politically exposed person (PEP)	
	Employee /non executive-Government		Business-proprietor/Partnership		NGOs	
	Government Instituion		Lawyer & Accountant (Self Employed)		Virtual asset	
	Public Limited Liability company				Service Provider	
	Lawyer & Accountant Employed				(VASPS)	
	Club/Society / Association					
	Educational institution					
	Self Emoloyed professional					
	Self Emoloyed Business					
	Other (specify)		Other(Specify)		Other (Specify)	
	Category 2	Professional / Family Use		Travel Agent		Dealer/Trader in Gem and Jewellery
Business/Usage	Finance / Insurance companies		Importer & distributor of commercial goods			
	Dealer in Petroleum Products		Entrepot		Money changers/remitters	
	Professional Services		Exporter of local products		Buying and seiling of real estate	
	Dealer in brand new vehicles		Commisson Agent		Investing / Administering / Managing Public funds	
	Retail trader/Business		Wholesale trader			
	Services Provider		Shipping airline and freight forwarding		Restaurant/Bar/Casino/ Gambling house / Night club	
	Printers & Publishers		Construction Buildings/Roads		Telephone/Communication Providers	
	Marketing & Advertising		share & stock brokers		Importer / Dealer in second hand motor vehicle	
	Small / Medium work shop/repair					
	Nursing Homes/Health Care Centers					
	Manufacturing industry					
	Transport Operations					
	Social/Religious Activities					
	Other (Specify)		Other (Specify)		Other (Specify)	
Category 3 - Turnover per month	Up to (Rs) 5,000,000/-		From (Rs) 5,000,001/- to (Rs) 10,000,000/-		Above (Rs) 10,000,000/-	

Customer was interviewd by softlogic Finance staff member at _____ & verified the KYC infomation is correct

State if the Applicant is a Politically Exposed person Yes ☐ No ☐

If yes, Senior Management approval Required checked ☐

Applicant Details have been Screened Under AML (CFT) Yes ☐ No ☐

- Sanction list or any other alert list

Overall Risk Rating

1-3 low	
4-6 medium	
7-9 high	

Signature of Staff member

Date

Staff member's Name	
EMP No	

System Risk Updating

Branch Verification

Head Office Verification